



HLT54121-01V03-24PMQ-004

Diploma of Nursing, Port Macquarie

Course description:

A career in nursing can truly make a difference to the lives of people and communities. If you have a positive outlook, patience and a desire to care for others, graduate with a TAFE NSW qualification and make a real difference. Completing this course will equip you with a nationally recognised Diploma qualification, and eligibility to apply for Nursing & Midwifery Board of Australia approval and AHPRA registration that enables you to work across Australia as an Enrolled Nurse.

Career opportunities:

Enrolled Nurses work under the direction or supervision of a Registered Nurse. Enrolled Nurses can work in general or specialised health care facilities including acute (hospital) care; community nursing; mental health; rural and remote nursing; residential aged care and palliative care; and within correctional centres and juvenile justice facilities.

Grow your career:

Studying nursing at TAFE NSW can take your career further and is the perfect pathway to become a Registered Nurse with degree level study at university.

Information Sessions:

There will be two opportunities to attend an information session in January and February 2025. Confirmation of these dates will be available by Friday 8th December 2024.

How to apply:

- Register your interest online via the TAFE NSW website at [Diploma of Nursing HLT54121-01 | TAFE NSW](#), by phone on 131 601; or visit any TAFE NSW campus where a Customer Representative will assist.
- Select the **Start application** button and follow the prompts.
- To find out more, phone the Port Macquarie Nursing team on 7921 5932 or 7920 7275.

RTO 90003.

- Nationally Recognised Training
- This training is subsidised by the NSW Government
- VET Student Loans available

LOCATION

Port Macquarie campus
70 Widderson St, Port Macquarie

DURATION

18 months (approximately)

START DATE

Tuesday, 12 March 2024

COURSE END DATE

19 September 2025 (date may vary)

CLASS ATTENDANCE

Tuesday 9:00 am – 2:30 pm
Wednesday 9:00 am – 2:30 pm
Plus 1 x 5 day block (Monday to Friday) during each term.

Delivery will also include weekly Virtual Classroom sessions and independent online learning undertaken off campus.

STUDY TYPE

Full-time

STUDY COMMITMENT

22 hours per week



83%

employer satisfaction

NSW employers are very satisfied with the quality of the nationally recognised training we deliver*



80%

of growth areas covered

TAFE NSW trains 8 of the 10 occupational categories with the greatest growth numbers over the next 5 years.^\



89%

graduate satisfaction

With overall quality of training at TAFE NSW#



87.7%

of graduates would recommend TAFE NSW

As a training provider – national VET average 90%#

Learning subjects include:

Core units (20):

CHCDIV001	Work with diverse people
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCPRP003	Reflect on and improve own professional practice
HLTAAP002	Confirm physical health status
HLTAAP003	Analyse and respond to client health information
HLTENN035	Practise nursing within the Australian health care system
HLTENN036	Apply communication skills in nursing practice
HLTENN037	Perform clinical assessment and contribute to planning nursing care
HLTENN037	Implement, monitor and evaluate nursing care
HLTENN039	Apply principles of wound management
HLTENN040	Administer and monitor medicines and intravenous therapy
HLTENN041	Apply legal and ethical parameters to nursing practice
HLTENN042	Implement and monitor care for a person with mental health conditions
HLTENN043	Implement and monitor care for a person with acute health conditions
HLTENN044	Implement and monitor care for a person with chronic health conditions
HLTENN045	Implement and monitor care of the older person
HLTENN047	Apply nursing practice in the primary health care setting
HLTENN068	Provide end of life care and a palliative approach in nursing practice
HLTINF006	Apply basic principles and practices of infection prevention and control
HLTWHS002	Follow safe work practices for direct client care

Elective units (5)

BSBMED301	Interpret and apply medical terminology appropriately
CHCAGE005	Provide support to people living with dementia
CHCPOL003	Research and apply evidence to practice
HLTAID011	Provide first aid
HLTWHS006	Manage personal stressors in the work environment

Workplace clinical practice (Professional Experience Placement)

400 hours minimum

ENTRY REQUIREMENTS

Evidence of the following documentation **MUST** be provided with your application submission:

- **NSW Higher School Certificate (HSC) Year, or equivalent **** (successful completion).

OR

- **Certificate III** qualification or above (successful completion).

** [Australian equivalencies](#) page 37

[International equivalencies](#)

LITERACY, LANGUAGE AND NUMERACY REQUIREMENTS

To register as a health practitioner in Australia, the Nursing and Midwifery Board of Australia (NMBA) requires you to demonstrate that your English language skills will enable you to safely practice your profession.

Evidence that you meet the English language requirements is a mandatory inclusion with your application. For some people, this may mean a further English language test is required prior to course entry.

Refer to the following page for detailed information about the AHPRA approved tests.

Alternatively, please visit the NMBA website at [NMBA Registration Standards - English language skills](#) .

Source: ^ employment.gov.au, # Graduate Satisfaction Survey – Undergraduate [Quality Indicators of Teaching and Learning (QILT) – Course Experience Questionnaire 2017-2018)]. * NCVER, Survey of Employers' Use and Views of the VET System. ** VET – NCVER Graduate Outcomes Survey 2018

ENGLISH LANGUAGE SKILLS

To register as a health practitioner in Australia, the Nursing and Midwifery Board of Australia (NMBA) requires you to demonstrate that your English language skills will enable you to safely practice your profession. The *English language skills registration standard (2019)* sets out how an applicant for registration can demonstrate to the Board that their competency in speaking and communicating in English is sufficient to practise nursing and/or midwifery.

As such, evidence that you meet the English language requirements is a mandatory inclusion with your application. You **must** demonstrate your English language competency in one of the following ways:

<p>1. English is your primary language and you have attended and satisfactorily completed at least six years of primary and secondary education taught and assessed solely in English in a recognised country, including at least two years between years 7 and 12.</p> <p><i>Recognised countries: Australia, Canada, New Zealand, Republic of Ireland, South Africa, United Kingdom & USA.</i></p>
<p>OR</p>
<p>2. For applicants who need to use the test pathway to meet the <i>English language skills registration standard</i>, English Language achievement in an Australian Health Practitioner Regulation Agency (AHPRA) approved test. Please read below for detailed test information.</p> <p>Note: <i>Students are responsible for the cost of English language tests</i></p>

You must achieve the required minimum scores in one of the following **AHPRA approved English language tests**:

- IELTS (Academic module)** paper or computer test in a testing venue including IELTS One Skill Retake (OSR). A minimum overall score of 7 and a minimum score of 7 in each of the four components (listening, reading, writing and speaking). We will only accept test results:
 - i. from one test sitting, or
 - ii. a maximum of two test sittings in a six-month period only if:
 - you achieve a minimum overall score of 7 in each sitting, and
 - you achieve a minimum score of 7 in each component across the two sittings, and
 - no score in any component of the test is below 6.5

Website: <https://ielts.com.au/australia/> **Official IELTS Australia | English Test For Migration, Study & Work**

- OET** paper or computer-based test (OET CBT) at a testing venue. A minimum score of B in each of the four components (listening, reading, writing and speaking). We will only accept test results:
 - i. from one test sitting, or
 - ii. maximum of two test sittings in a six-month period only if:
 - you are tested in all four components in each sitting, and
 - you achieve a minimum score of B in each component across the two sittings, and
 - no score in any component of the test is below C.
- TOEFL iBT test** (computer at testing centre). A minimum total score of 94 and the following minimum score in each section of the test:
 - 24 for listening,
 - 24 for reading,
 - 27 for writing, and
 - 23 for speaking.
- PTE Academic** (computer at testing centre)
A minimum overall score of 65 and a minimum score of 65 in each of the four communicative skills (listening, reading, writing and speaking). We will only accept test results:
 - i. from one test sitting, or
 - ii. a maximum of two test sittings in a six-month period only if:
 - a minimum overall score of 65 is achieved in each sitting, and
 - you achieve a minimum score of 65 in each of the communicative skills across the two sittings, and
 - no score in any of the communicative skills is below 58.

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LITERACY, LANGUAGE AND NUMERACY (LLN) TEST & INTERVIEW

All applicants are required to demonstrate they can meet the required literacy and numeracy requirements of the course prior to gaining course entry. This is demonstrated through achieving LLN Level 3 (working at Level 4) or above, using the online RU Ready assessment tool, and an additional writing task. The RU Ready test and the additional writing task is a mandatory component of the application process.

LLN sessions are conducted under supervision at the Port Macquarie campus and will be scheduled between 22/01/2024 and 08/03/2024. Applicants will receive notification of the scheduled LLN sessions via email if their application is eligible to progress to this stage.

Applicants who successfully achieve the minimum LLN requirements may be called for interview by the Head Teacher. The interviews may be conducted face to face or virtually via Microsoft Teams. Interview dates are to be confirmed.

ONLINE LEARNING ENVIRONMENT

To successfully undertake this course, it is expected that students have intermediate computer and mobile device skills prior to course entry. Electronic documentation is widely used in the workplace therefore these skills are necessary.

The theory component of this course is a combination delivery mode facilitated via the TAFE Digital Campus (TDC) online learning platform, face to face learning sessions, and group collaboration using Microsoft Teams web conferencing. Students need to have access to a computer or portable electronic device, and an internet connection. The Port Macquarie, Kempsey and Wauchope campus libraries have computers and internet available for student use if you are unable to access your own device and/or internet connection.

UNIFORM

Students must be appropriately attired in the TAFE NSW workplace simulated clinical laboratory, and during Professional Experience Placement. Suitable attire consists of:

- TAFE NSW Enrolled Nurse uniform available from approved nominated local suppliers
- Enclosed non-slip footwear and,
- TAFE NSW student identification.

Inappropriate attire, thongs and other non-enclosed footwear will not be permitted in the TAFE NSW workplace simulated clinical laboratory, or during Professional Experience Placement in residential aged care and other health facilities.

PROFESSIONAL PLACEMENT EXPERIENCE

Students undertaking study in this qualification must successfully complete a **minimum 400 hours** of unpaid Professional Placement Experience (PEP) in order to course complete.

**** Students must be 18 years of age at the time of their first clinical placement.**

Professional Experience Placement will include shift work (morning or evening shifts) in accordance with the relevant facility roster. All effort is made to secure placement locations and dates preferred by the student.

Due to circumstances beyond our control, the student placement may need to be undertaken in a location other than the NSW Hastings and Macleay regions and may need to be on dates other than those proposed on the timetable. If this occurs, negotiations between the Head Teacher, PEP Coordinator, workplace and student will take place to facilitate effective placement arrangements for all participants involved.

At least 4 weeks prior to undertaking any PEP hours all students must be eligible to commence placement hours. This means all required vaccinations and government checks must be obtained and the supporting documentary evidence confirmed with the PEP Coordinator. Further to this, prior to undertaking clinical placement hours with NSW Health all students must also be considered compliant in the NSW Health ClinConnect student placement booking system.

Further information regarding student responsibilities whilst undertaking work experience placement will be discussed with successful applicants during the course orientation.

REQUIREMENTS AND ADVICE FOR STUDENTS PARTICIPATING IN PROFESSIONAL EXPERIENCE PLACEMENT

IMMUNISATIONS:

You should be aware that as clinical work placement in a public, private hospital or other clinical facility is a compulsory part of this course, you will need to undergo occupational screening and be vaccinated against infectious diseases.

Prior to commencement of Professional Experience Placement, students must be able to provide suitable evidence of protection and screening against the following diseases:

- Influenza vaccination administered in 2024 (as legally required prior to entry to residential aged care facilities)
- COVID-19 x 2 doses PLUS 1 x COVID-19 booster
- Diphtheria
- Measles, mumps and rubella
- Hepatitis B
- Tetanus
- Varicella (chicken pox)
- Pertussis (whooping cough)
- Tuberculosis screening

Please contact your GP regarding these vaccinations.

NATIONAL POLICE CHECK:

Before a student can undertake Professional Experience Placement in a NSW Health facility they are required to obtain a current Australian National Police Check through a federal, state or territory police service. The application fee costs approximately \$50.00 but may vary according to the agency you have applied through.

Students must ensure that their National Police Certificate is valid for the duration of the clinical placement. Students will not be permitted to attend placement if the National Police Certificate expires during any scheduled placement period.

For more information visit the [Service NSW website](#), or the [NSW Police Force Community Portal](#) which has an extensive list of FAQs and instructions on how to apply.

What if a criminal charge or conviction is listed?

Criminal history does not necessarily constitute a barrier to clinical placement. If a charge or conviction is listed on the National Police Certificate, the student must apply to NSW Health for a risk assessment to undertake Clinical Placement. A student may not, however, commence clinical placements until the criminal history identified on the students' National Police Certificate has been assessed by NSW Health, and a clearance or conditional letter has been provided to the student.

WORKING WITH CHILDREN CHECK (WWCC):

In accordance with [NSW Health PD2019_003 Working with Children Checks and Other Police Checks \(nsw.gov.au\)](#), students attending clinical placements in NSW Health are not required to obtain a WWCC.

NDIS WORKER SCREENING CHECK (NDISWC):

From 1 February 2021, registered NDIS providers are required to ensure that staff members, volunteers, and students in risk assessed roles have a NDIS Worker Screening Check clearance before commencing.

An NDISWC is valid for 5 years and can be used across Australia with any NDIS employer and in any NDIS role.

The application fee costs \$80.00 (or free for volunteers; however, if you obtain paid employment in the aged care or disability sectors you will need to re-apply and pay the application fee.)

Visit the **Service NSW** website and complete the online application <https://www.service.nsw.gov.au/ndiswc>, or you may attend your nearest Service NSW centre.

ADDITIONAL INFORMATION

Recognition and Credit Transfer:

We understand that studying is a major commitment, which is why we want to help you get credit where and when it's due. TAFE NSW is very aware that many of you already have skills and knowledge, gained through working, volunteering or previous study, which could be directly relevant to your course. This is called "recognition".

By applying for recognition, you could reduce the amount of time you need to study and get your qualification faster. Obtaining recognition also means once you get started in your study, you will only be building new skills, rather than repeating old ones.

How to obtain recognition:

You can get recognition in two different ways:

- **Credit Transfer** – recognises your previously completed studies, which may allow for entry into a qualification and/or provide credit towards the qualification.
- **Recognition of Prior Learning (RPL)** – recognises skills, knowledge or experience you have gained outside of the formal education and training system and how they may meet the requirements of your qualification.

For more information on Credit Transfer or RPL please visit the TAFE NSW [Recognition and Credit Transfer](#) web page.

INFORMATION SESSIONS

Join us at the Port Macquarie campus or online* to find out more information about the course. Visit the TAFE NSW website and enter "information sessions" in the search field or click <https://www.tafensw.edu.au/information-sessions> select location **Port Macquarie Campus** and course area **Nursing**.

Information Sessions available:

Session 1 Wednesday, 31st January 2024
9:30 am – 10:30 am
Block D, Room DG32

Session 2 Friday, 9th February 2024
9:30 am – 10:30 am
Building D, Room DG32

*If you are unable to attend the campus but wish to participate virtually via Microsoft Teams, contact the Nursing team on 7921 5932 or 7920 7275. We will email you a meeting link so you can join us online.